



## **MANAWATU FREE KINDERGARTEN ASSOCIATION**

(Incorporated)

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# **THIRTIETH ANNUAL REPORT & BALANCE SHEET**

FOR PRESENTATION AT THE THIRTIETH ANNUAL GENERAL MEETING  
TO BE HELD AT THE TEACHERS' COLLEGE, CENTENNIAL DRIVE,  
PALMERSTON NORTH, ON MONDAY, 12th MARCH, 1979,  
AT 7.45 P.M.

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### **OFFICE BEARERS, 1978**

**Patron:** B. G. C. ELWOOD Esq.

**Vice Patron:** G. H. CORRICK Esq.

**President:** Mrs E. P. MARTIN

**Immediate Past President:** Mrs N. P. SMITH

**Vice Presidents:** Mr D. C. YOUNG and Mr B. K. ELLIOTT

**Executive:** Mr M. CARR, Mr B. DOUGLAS, Mrs J. DURBRIDGE, Mrs C. FLYGER, Mr I. PAWSON,  
Mrs J. URBAHN

**Hon. Physicians:** Drs D. CHATTERTON and D. F. MARRISS (Palmerston North)  
Dr P. A. MONRO (Feilding)

**Solicitors:** Messrs ROWE, McBRIDE & PARTNERS

**Auditors:** Messrs HUTCHISON, HULL & Co.

**Administrative Officer:** Mrs B. C. WELLS

**Accountant:** Mr J. F. M. ROSE

**Life Members:** Mrs DOROTHY GRANT, Mrs PAULINE KEYS and Mr GRAHAM CREWS

## PRESIDENT'S REPORT

Once again it has been a busy year for all those concerned in the field of pre-school education. There are so many changes imminent that we as a responsible Association must be aware of. We must be constantly on our toes not only to be able to interpret Departmental policy, but to ensure that what is being proposed is thoroughly understood and will benefit the movement. The running of an Association these days requires knowledge far beyond the confines of our own little area. We must be prepared to look at the whole picture to see where we fit. If the kindergarten movement is to keep its autonomy it must be seen to work in an efficient manner. This in part can be achieved by each Association looking at themselves and making improvements where necessary. Criticism has been levelled at Kindergarten Associations because they are controlled by lay people I challenge this statement for in many cases we are more professional than the professionals. Few of us have a Diploma in Teaching but running an Association requires many skills and your Council and Executive consists of people with differing professions, each member contributing in a voluntary capacity to ensure the Association is run in a business like manner. All are busy people whose interests are varied and I am truly grateful for their time and effort given to the Manawatu Kindergarten Assn.

### FINANCE:

The finances of the Association continue to show a good profit in spite of rising costs and inflation and are being constantly reviewed so as to make the money work for us without tying our hands - for this we must thank Mr John Rose, Mr David Young and the Finance Committee.

### BUILDING:

I am sorry we have not made more progress in building more kindergartens and our Establishment Committees have been wonderful in accepting with us the delays and frustrations we have encountered along the way but we are slowly moving ahead step by step and perhaps this year will see our two new kindergartens operating. Colquhoun private kindergarten is still providing a valuable service for the children in the Milson area and we are very grateful for the Government assistance received in 1978.

### SITES:

The sites committee is always looking for suitable sites in areas where the need is great, and this is becoming increasingly difficult. If because of the declining birth rate new schools will not be built, then we will have to look to other sources to obtain land. This could mean purchasing land ourselves. My thanks to Brian Elliott and Pat Smith for handling the building problems and to Murray Carr for dealing with sites.

### EQUIPMENT:

This is an ongoing expense and one which needs to be budgeted for each year. Although we receive generous subsidies old equipment needs to be repaired or replaced. Thanks to Mrs Janice Durbridge and local committees, our kindergartens are well equipped.

### MAINTENANCE:

This can become quite a headache and I am grateful to Mr Ivan Pawson for relieving me of this load. I would also take this opportunity to thank the Wanganui Education Board for administering on our behalf the maintenance fund and to Mr Phil Clarke for the help and understanding given to us.

### PARENTS CLUBS:

These are a very important part of our kindergarten scene and one which perhaps some Local Committees tend to ignore. Whereas kindergarten is looked upon as an extension of the home, Parents Clubs are indeed an extension of kindergarten where parents meet to discuss and listen to many topics both educational and social, a place to be able to learn more of the workings of kindergarten by having an opportunity to speak with the teachers. Mrs Jocelyn Urbahn has done an excellent job in this area.

### PUBLICITY:

This is another area that has been fairly steady over the year and under the watchful eye of Mrs Carol Flyger, kindergarten news has been brought to the notice of the public.

### STAFFING:

There have been few changes during the year so by and large our kindergartens are settled and all have had busy and interesting programmes. On behalf of the Association I would like to thank our teachers, especially our Senior Head Teacher, Mrs Kath Wood, for their dedication to their work and their loyalty to the Association. Our door is always open to our teachers should they feel the need to talk over problems with the staffing committee. Supernumeraries are again being considered for selected kindergartens and whilst this is not a satisfactory state of affairs it does give graduates without a permanent job a chance to put the skills learned at College into practise.

My thanks are extended to my Staffing Committee for the way in which they have dealt with the confidential matters placed before them.

### GENERAL:

As President I attend many meetings and although my Executive share a good deal of the load for which I am very grateful, there are many things that I have to do as representative of this Association and the N.Z. Free Kindergarten Union. So my special thanks go to our Secretary, Beryl Wells, for the many extra tasks she has done for me so willingly and cheerfully, and to our Treasurer John Rose for taking the worry of finance off my shoulders.

In conclusion I would like to express on behalf of the Manawatu Free Kindergarten Association our appreciation for the help given to us by the N.Z. Free Kindergarten Union, the Preschool Advisers, and the Wanganui Education Board. To our own local committees many thanks. I hope the coming year will be both fulfilling and rewarding.

EDITH MARTIN

President.

COMBINED INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST. DECEMBER, 1978.

SCHEDULE 1.

INCOME:	TOTAL																			
	1977	1978	ASHH	AWAP	CITY	C'LEA	COLOU	FLDG.	H'BURY	HOKO.	LINTON	LOWTH.	MANCH	MILV.	P'LAND	R'DALE	ROSLYN	TAKARO	WEST	END.
Committee efforts	29737	27584	1579	628	1763	3533	1749	1091	1526	1386	1029	1391	2368	857	1725	2454	1748	1543	1214	
Less Expenses	12036	9323	414	723	842	587	597	688	404	507	560	90	686	143	885	551	1056	495	95	
Grants & Donations	17701	18261	1165	(95)	921	2946	1152	403	1122	879	469	1301	1682	714	840	1903	692	1048	1119	
Subscriptions	12960	17379	1074	1074	1074	1074	1074	1074	1074	1074	430	1074	1074	1174	1094	1130	1074	1079	1136	
Voluntary Payments	129	83	7	3	1	9		2	5		6	8	8	9	5	13	8	6	1	
	32094	38079	2215	1993	2154	3383	2745	1815	2621		2658	2644	3686	2535	2625	2425	2385	2195		
	\$ 62884	73802	4461	2975	4150	2955	6205	4224	4011	4579	899	5039	5408	5583	4474	5671	4199	4518	4451	
EXPENDITURE:																				
Affiliation Fees	578	756	54	54	54	-	54	54	54	54	-	54	54	54	54	54	54	54	54	
Rates, Insurance and Valuations	2659	3295	201	161	326	-	3	200	233	285	-	237	239	250	198	254	221	230	257	
Cleaning and Mowing	11830	14320	833	1291	676	-	892	908	1298	908	-	749	859	1076	1422	1262	1131	919	1004	
Head Teachers Exps.	3924	5849	112	153	286	-	2501	220	190	256	-	230	275	275	314	315	192	220	310	
Milk and Fruit	895	1187	-	71	-	4	97	73	150	-	65	-	181	50	215	107	86	88		
Paper, Printing and Stationery	3319	4428	207	285	213	3	199	488	332	544	52	286	341	348	329	245	231	139	186	
Postages and Phones	1590	2016	120	139	137	-	8	158	142	158	-	140	151	185	106	155	154	146	117	
General Expenses	2551	3482	206	80	288	18	77	506	152	166	-	358	242	236	161	388	211	226	167	
Fuel and Power	1848	1943	250	106	115	-	-	168	118	156	-	163	99	150	140	119	101	112	146	
Repairs & Maintenance	1033	1539	10	23	100	-	135	158	26	153	-	100	135	149	46	101	145	202	56	
Equipment & Buildings	3214	10053	229	239	739	23	-	825	440	905	-	1095	520	465	590	692	393	864	2034	
Share Excess Assn.Exp.	8719	6867	483	483	483	-	105	483	483	483	-	483	483	483	483	483	483	483	483	
Transfer Accum.Funds	20724	18067	1756	(110)	733	2911	3173	(25)	860	(29)	847	1079	2010	1731	581	1388	776	837	(451)	
	\$ 62884	73802	4461	2975	4150	2955	6205	4224	4011	4579	899	5039	5408	5583	4474	5671	4199	4518	4451	

ADMINISTRATION INCOME AND EXPENDITURE ACCOUNT

EXPENDITURE:	INCOME:		
	1978	1977	1978
Salaries, Honararia and Atawhai	7890	7081	3212
Office Expenses	1371	1758	2310
Audit Fee and Legal Expenses	744	643	6867
Depreciation	510	568	8719
Advertising, Publicity, Petty Cash & General Expenses	539	1378	
Conference & Ward Expenses and Staff Courses	1335	1017	
Official Openings	-	44	
	\$ 12389	\$ 12489	\$ 12389

SCHEDULE LAND & BUILDINGS AT COST LESS SUBSIDIES RECEIVED

	TOTAL															
	ADMIN	ASHH	AWAP	CITY	FLDG	H'BURY	HOKO.	LOWTHER	MANCH	MILV.	P'LAND	R'DALE	ROSLYN	TAKARO	WEST	END.
Balance 31.12.77	110446	10787	9344	4120	5848	8117	5821	7969	7996	8241	7389	9433	4701	6224	4575	
Additions (Net)	1755				1710	45										
Less Depreciation	112201	10787	9951	9344	4120	7558	8117	5821	7969	7971	8241	7389	9433	4701	6224	4575
	281	281														
	\$ 111920	10506	9951	9344	4120	7558	8117	5821	7969	7971	8241	7389	9433	4701	6224	4575

SCHEDULE OF EQUIPMENT AT COST LESS SUBSIDIES RECEIVED.

Balance 31.12.77	24542	1148	2526	1634	2369	692	1965	2059	910	1799	1531	2173	2020	1043	1740	933
Less Subsidies & Deprn.Res.	908	229	677			1										1
	\$ 23634	919	1849	1634	2369	692	1965	2059	910	1798	1531	2173	2020	1043	1740	932

SCHEDULE 3.

LOCAL COMMITTEES ACCOUNTS AS AT 31ST. DECEMBER, 1978.

TOTAL	GEN RES.	ACCUM FUNDS	TOTAL																
			ASHH	AWAP	CITY	C'LEA	COLO.	FLDG.	H'BURY	HOKO.	LINTON	LOWTHER	MANCH.	MILV.	P'LAND	R'DALE	ROSLYN	TAK.	W.END.
178625	120805	57820	(11278)	161	7467	6235	(516)	10291	(1864)	10249	-	9173	(436)	8960	(4895)	2012	7759	6453	8049
925	925			543	113			13	13	165	13	13	13	13	13	13	13	13	13
\$ 177700	120805	56895	(11278)	(382)	7354	6235	(516)	10278	(1877)	10084	-	9160	(436)	8947	(4895)	1999	7746	6440	8036
	1755	(1755)						(1710)		(45)									
177700	122560	55140	(11278)	(382)	7354	6235	(516)	8568	(1877)	10084	-	9160	(481)	8947	(4895)	1999	7746	6440	8036
18067	18067	1756	(110)	733	2911	3173	(25)	860	(29)	847	1079	2010	1731	581	1388	776	837	(451)	
Balance Sheet Total:	\$ 195767	122560	(9522)	(492)	8087	9146	2657	8543	(1017)	10055	847	10239	1529	10678	(4314)	3387	8522	7277	7585

C B A  
( ) = Dr. Balance.

BALANCE SHEET AS AT 31ST. DECEMBER, 1978

LIABILITIES

ASSETS

<u>1977</u>		<u>1978</u>
-	Bank N.Z. Current Account	213
564	Sundry Creditors	429
	<u>ACCUMULATED FUNDS:</u> Schedule 3	
57820	Accumulated Funds as scheduled in Local Committee Accounts A 73207	195767
120805	General Reserve as Scheduled in Local Committee Accounts B 122560	C 195767
178625		
	<u>BUILDING FUND:</u>	
15000	Balance as at 31.12.78	15000
	<u>NOTE TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31.12.1978.</u>	
	To be read in conjunction with Finance Statements.	
(1)	<u>Statement of Accounting Policies:</u> The General Accounting principles recognised as appropriate for the measurement and reporting of results and financial position under the historical cost method have been followed in the preparation of these financial statements. The following particular accounting policies which materially affect the measurement of profit and of financial position have been applied and are unchanged from last year.	
(2)	<u>Fixed Assets:</u> <u>Land and Buildings</u> are stated at original cost less Government subsidies received. Depreciation is only provided on Administration buildings which are not subsidised. <u>Equipment</u> - On establishment of each Kindergarten, the original equipment is capitalised at original cost less subsidies received. Further equipment is written off in the Combined Income & Expenditure Account in the year of purchase. <u>Office Equipment</u> - The cost of office equipment is written off at 20% D.V. per annum.	
(3)	<u>Investment Income:</u> Is accounted for when received in cash.	
<u>\$ 194189</u>		<u>\$ 211409</u>

<u>1977</u>		<u>1978</u>
	<u>CURRENT ASSETS</u>	
-	Cash on Hand 197	6957
6488	Committee Imprest A/c 6760	11696
12356	Bank N.Z. Current A/c -	
18844		
9310	Sundry Debtors	11696
	<u>CASH ON DEPOSIT</u>	
12000	B.N.Z. Term Deposit @7%	12000
3000	B.N.Z. Term Deposit @7½%	3000
-	B.N.Z. Term Deposit @9%	10000
-	B.N.S.W. Term Deposit @ 10%	12500
-	P.N. City Council 1977	
-	Development Loan @ 10¼%	4000
43154		60153
	<u>BUILDING FUND INVESTMENT:</u>	
5000	B.N.Z. Term Deposit @ 9%	5000
10000	B.N.Z. Term Deposit @ 10%	10000
15000		15000
	<u>FIXED ASSETS</u>	
	At cost less Subsidies received	
99659	Land & Buildings (as per schedule 2)	101414
11218	Administration Building	11218
431	Less Depreciation Provision	712
10787		10506
110446		111920
23394	Equipment (As per Schedule 2)	22715
2181	Office Equipment	2181
1033	Less Depreciation Provision	1262
1148		919
24542		23634
113	Equipment Cloverlea	113
934	Colquhoun	589
1047		702
<u>\$ 194189</u>		<u>\$ 211409</u>

AUDITORS' REPORT TO THE MEMBERS OF MANAWATU FREE KINDERGARTEN ASSOCIATION (INC)

We have examined the accompanying Balance Sheet and Combined Income & Expenditure Account together with the books and records of the Association and have obtained such information and explanations as we considered necessary. In common with similar organisations control over the income prior to its being recorded is limited and there were no practical audit procedures to determine the effect of this limitation. In our opinion, subject to the above qualification, these accounts present fairly the financial position of the Association as at 31st. December, 1978, and the results of its activities for the year to that date.

PALMERSTON NORTH. N.Z. 31 JANUARY, 1979.

*Hutchison, Hall & Co*  
CHARTERED ACCOUNTANTS.

# MANAWATU FREE KINDERGARTEN ASSOCIATION

(Incorporated)

## Local Committees' Annual Reports

### SENIOR HEAD TEACHER.

On behalf of the kindergarten staff it is my pleasure to present my annual report for 1978.

We began the year with eleven supernumerary teachers. Three staff members have left during the year and one has returned from a year's leave of absence. The end of the first term saw the closing of extended rolls at Riverdale and Highbury kindergartens.

Staff meetings have been held monthly. We have had speakers, workshops and discussion groups, and we have met in small groups with the staffing committee. All teachers have had the opportunity to visit another kindergarten for a session. I had the opportunity to visit all kindergartens at the beginning of the third term.

Three inservice courses for teachers have been held during the year. Pre-maths held on the 13/14 April; Music and Movement 1/2 August; storytelling on 5th August. This was organised by the teachers and the Pre-school Outdoor course held 12/13 October. All teachers have had the opportunity to attend these courses.

Family mornings, fathers mornings, grandparents sessions, and excursions have been organised by the staff for children and parents. All kindergartens have provided stimulating programmes for the children.

I was disappointed that the Resource Centre had to close in October. All staff members did not support this venture so it was not able to function successfully.

In conclusion I would like to thank Mrs Martin and Mrs Wells for their tremendous support throughout the year and to thank parents and committees for the support they have given their teachers.

KATH WOOD.

### ASHHURST KINDERGARTEN.

It is now 18 months since the kindergarten was opened and 1978 has been our first full year's operation. It has been an interesting year and the committee, with the help of the teachers, now has some experience in handling problems and priorities involved, which has enabled us all to work together effectively as a team.

During the year Mrs Nankivell and her staff have developed a happy and well run kindergarten with many varied and interesting visits and projects for the children. This has been greatly appreciated by parents and children alike and has helped maintain the kindergarten as an important and viable asset to the community. During the year our assistant teacher, Miss Anne Long resigned and her contribution to the activities of the kindergarten were appreciated. We were fortunate to have her position ably filled by Mrs Elizabeth Leong ensuring the high teaching standard of the kindergarten will be continued.

Fund raising this year, while not reaching great heights, has progressed steadily. Several projects were successfully conducted, including stalls at the Lion Fair and Market Day, a Plant Gala, Christmas Trees and several raffles. Not all projects were acted on, and the committee may have to involve parents of people in the community for some of these larger projects.

At last we appear to have our lawn and shrubs reasonably established, which will continue to enhance the appearance and working conditions around the kindergarten. Summer drought will always be a problem in this environment and continued care will be needed to maintain them.

Our thanks go to Mrs McPherson for so efficiently carrying out the cleaning duties through the year.

Finally I would like to extend my thanks to the outgoing committee for their assistance and support throughout the year and wish the incoming committee every success for 1979.

JOHN BROCK

Chairman.

### AWAUNI KINDERGARTEN.

1978 has been a slow year for our kindergarten. I am hoping this is just the lull before the storm next year. Our fund raising effort - housie - had to be cancelled because of the fall off in attendance of players. It was also becoming increasingly hard to get parents to help - all but the same few. Now the incoming committee will have to work hard on some other form of fund raising.

We have purchased new equipment during the year. The most popular are the bunks we have had made for the family corner.

The hill that the teachers so badly wanted was our first effort and this has been well used. It thrilled us all to see the section cleared in front of the kindergarten this year. This could possibly be used by the kindergarten children for special activities.

I feel I have not done as much as I would have liked to do this year, but I would like to thank my Secretary, Treasurer and Committee for carrying on. Thankyou all for your support and best of luck to the incoming committee.

I would especially like to thank the teachers, Mrs Mary Robertson and Mrs Maureen Scott for the great job they have done.

PAULETTE BRADLEY

Chairman.

### CITY KINDERGARTEN.

It is with much pleasure that I present this report for 1978.

We started the year with three new teachers, Miss Rosalind West as Head Teacher, assisted by Miss Susan Krivan and Miss Carol Snell. Together they arranged an interesting and enjoyable year for the children and have been most helpful and co-operative with the committee and parents. We farewelled Carol in October when she left to take up a permanent position at Otaki kindergarten.

At the end of the first term we had carpet laid in our doll and block area making it all much warmer for the winter. The whole area became brighter and more cheerful after a working bee repainting the dolls corner furniture, bookshelves etc. and new screen curtains and bedspreads were made by the teachers.

The finishing touch was in August when the interior of the kindergarten was painted. During the last term we have planted shrubs and trees and painted the outside play equipment and the fort.

Our major fundraising effort was selling car raffle tickets on a commission basis once in April and again December. Although there has been a general lack of participation by parents this has given a very good return and involved comparatively few people. Our bottle collection depot has yielded a steady return over the year and the committee have organised a jumble sale, cosmetics evening, cake stall and Market Day merry-go-round which have also helped to swell the funds.

I must express my grateful appreciation of all the work done by the committee and the help they and the teachers have given me. I must especially thank our Secretary Mr Denis Milne who has ably fulfilled his secretarial duties and also ensured the lawns have been mown all year, and carted endless crates of bottles to the depot.

Finally I wish the incoming committee every success in 1979.

ROBIN GORING

Chairman.

### CLOVERLEA ESTABLISHMENT.

On behalf of the Cloverlea Committee, I have much pleasure in presenting our report for 1978.

Once again this year we have been kept busy with our fund raising efforts. My thanks must go to the members of our Committee which worked very hard to make all of them a success.

This year we were able to obtain our section at last. However we have had frustrating problems and it would now appear that our kindergarten is going to be a grade 0. With a bit of luck we may have approval to build before our incoming committee takes over.

I have enjoyed being Chairman of this Committee and I am sorry that other commitments will not allow me to continue during 1979.

I would like to thank all those who have stepped in and helped during my absence. My very sincere thanks must go to the members of the Kindergarten Association who have been working so hard on our behalf. I would like to thank the Committee for their hard work and support during the last year.

I wish the incoming committee for 1979 every success.

ROBYN WALKLEY

Chairman.

### COLQUHOUN KINDERGARTEN.

On behalf of the Colquhoun Kindergarten Committee I have great pleasure in presenting the 1978 annual report.

In this, our first complete year of operation, we have seen a number of changes - the most significant of these being; committee and staff changes, a slowly developing community awareness of the presence and purpose of Colquhoun and the arrival of the long awaited Government subsidy.

#### STAFF:

It was with considerable sadness that we farewelled our two foundation staff members, Mrs Pam Townend and Mrs Joyce Booth. In farewelling Pam and Joyce, we remember that without their fine work, dedication and drive, in at times, difficult circumstances, the establishment, growth and success of Colquhoun would not have been possible.

We welcome in new teachers, Mrs Lyn Wohlers and Mrs Dorothy Alley and look forward to continued growth and success with them.

#### FINANCE:

The Government have recently announced a partial subsidy on salaries and equipment. It is hoped that this will enable us to lower our fees so that Colquhoun is available to a greater number of Milson residents.

A developing community awareness of Colquhoun has enabled us to make greater inroads into fundraising.

#### BUILDING:

The hired hall has presented the staff and committee with a number of difficulties which have become more apparent this year. In particular, increased hall patronage by other groups has accentuated problems in setting up and storage of equipment.

#### APPRECIATION.

The Committee is aware that without the continued support and encouragement from the Secretary, Executive and Committee of the Manawatu Free Kindergarten Association, Palmerston North City Corporation, staff of Colquhoun kindergarten and many individuals the operation of Colquhoun would not have been possible. To each of these we wish to express our appreciation.

I also wish to express my appreciation of the fine work by and support from my Secretary and committee.

Finally, I wish the incoming committee every success.

DAVID M BURPOWES

Chairman.

### FEILDING KINDERGARTEN.

On behalf of the Feilding Committee I have much pleasure in presenting our report for 1978.

#### STAFF:

This year saw a change in staff. Mrs Judith Davies replaced Mrs Sandra Bradbury in June. Unfortunately we missed out on having an extra supernumerary teacher this year to help with the extended roll which our Head Teacher, Mrs Kath Wood, operated once again. The extended roll enables more children to attend kindergarten. Our thanks go to the teachers for their assistance and for running a varied and interesting programme for the children this year.

#### FUND RAISING:

Fund raising was a fairly low key effort this year designed to break even. We are still receiving some money from T shirt sales, we held a bottle auction, an Ascot evening, a trikeathon and a raffle, all of which were successful thanks to the support of the parents.

#### THE KINDERGARTEN.

This yearsaw a full and varied programme which included family, grandparents and fathers mornings, a fancy dress party and christmas parties for the children. The committee held a working bee early in the year. During the year the kitchen was repainted and lino laid in the new porch area. In excess of \$700 has been spent on equipment maintenance and replacements this year.

I am very grateful to the committee for the help they have given and wish the incoming committee every success for 1979.

JOHN PRICE

Chairman.

### HIGHBURY KINDERGARTEN.

As Chairman of the Highbury kindergarten, I have pleasure in presenting on behalf of the local Committee the 1978 annual report.

The staff of any kindergarten have an important role to play and I am sure that if the success of the staff members is measured by the love and affection their pupils have for them, then our Head Teacher Mrs Cowley, ably assisted by Mrs McLeay, and until her transfer to Feilding, Miss Watts, can claim to have had a very successful year indeed. The regard with which our staff members are held by parents is also an indication of the efficient and orderly manner in which they have run our kindergarten and for this our committee wish to express their appreciation.

Fortunately there have been no major problems with maintenance in our kindergarten. The lino in our toilets has been replaced and the windowsills have received a touch up of paint.

One of the problems with the present kindergarten system as we see it here in Palmerston North is the everchanging committee members. This year all but two committee members were having their first taste of a kindergarten committee, with the result we were afraid to spend money on equipment. The danger of this, of course, is that the equipment at the kindergarten becomes run down. The result is a large amount of money has to be spent at one time rather than small amounts spread over a longer period. Fortunately we realised before too late that new equipment was needed and books puzzles, lego sets etc. have been purchased and hopefully new dolls corner furniture be ore Christmas.

One of the reasons that cause committees to be wary of spending money in their first term is the prospect of having to raise the spending money, plus a little more to help pay off the building, pay rates, insurances and other incidental costs. Towards this end our committee has held two major fund raising ventures, these being a gala day at Bill Brown park from which \$500 was raised and Bride of the Year which also raised about \$500. Other small fund raising ventures have caused us to have had a reasonably successful year financially.

Our Parents Club has held a number of successful lunches at the kindergarten and these along with the odd evening get-together has attempted to encourage people to become involved with their kindergarten.

Although our committee has been a very small one everyone has rallied around and made it an effective one. My special thanks go to Mrs Tucker and Mrs Clausen our Treasurer and Secretary respectively for their assistance in making 1978 a happy and successful year.

On behalf of the 1978 committee, I wish the incoming committee every success for the coming year.

WARREN MAYALL

Chairman.

HOKOWHITU KINDERGARTEN.

It is my pleasure to present the annual report for 1978.

A complete change of teaching staff commenced the year with Mrs Joy Mephram (Head Teacher) Miss Helen Durbridge (Assistant) and Mrs Glennis Naylor (supernumerary). Our special unit was once again in the capable hands of Mrs Helen Lawrence. During Mrs Lawrence's absence overseas in the middle term Mrs Brown was responsible for the special unit.

The committee also comprised completely new members but quickly adapted to the task in hand. On behalf of the committee, I would like to express our appreciation to all the teachers for the capable and efficient way in which they have run our kindergarten.

Our fund raising for 1978 was a cake stall, a social evening and a bottle auction and a mini gala and raffle raising approximately \$800 altogether. In addition the old chairs were sold and replaced with suitable new ones. At the time of writing this report, one further fund raising venture is planned

This year saw the revival of the Parents Club. Under Marilyn Kelly's leadership the Club has held several successful evenings which were enjoyed by all those present. I hope this Club will continue to be supported in the coming years as it does serve a very useful purpose in that it allows parents to meet each other and discuss mutual problems. I fully commend the Club to new parents to the area.

My sincere thanks go to my committee for all their work over the past year - without their help our fundraising efforts would not have been as successful as they were.

I wish the incoming committee every success in their endeavours in 1979.

MARY GOLDFINCH

Chairman.

LOWTHER KINDERGARTEN.

This years committee has numbered 12 and every member has given his or her best to ensure that the kindergarten has been able to run smoothly. My special thanks go to Mrs Pam Tommend, Secretary, Mrs Robyn Newson, vice Chairperson, Mr Andrew Liddell, Treasurer and Mr Tod Stevens, Maintenance, who have all worked very hard as indeed have all of the committee members.

Our thanks must go to the teachers, Miss Harris and Mrs Shaw who have both had stints as Head Teacher this year, and Miss Chan and Mrs Wohlers who have been teachers at the kindergarten. The atmosphere throughout the year has been helpful and very pleasant and I thank all of the teachers for the help they have given.

The Committee are grateful to the parents and more specifically to the Parents Club for their support and assistance given throughout the year.

Maintenance is of course a time consuming task in a kindergarten. Early in the year the acoustic panels were completed and we eagerly await confirmation of their effectiveness. The grounds have received a fair amount of attention with a garden being planted and a tripod swing erected - the latter still requiring to be made smaller. Plans for the paddling pool were approved by the Education Board and this is a project which next year's Committee must look at closely.

It was decided early in the year to run one fund raising event each term. These were a trikeathon, a raffle and a gala day. A joint cabaret with the local Plunket committee proved a great social success although of only limited financial reward. Again our thanks goes to parents and Parents Club for your support.

In conclusion, I wish next year's committee every success and hope that next year's chairman gets the kind of support which carried me through this year.

TONY FORMER

Chairman.

MILVERTON KINDERGARTEN

On behalf of the Milverton Kindergarten Committee, I am pleased to present the annual report for 1978.

Our appreciation and gratitude is conveyed to the teaching staff on the manner in which they have presented their programme of activities and individual care throughout the year. Our head teacher, Mrs Maureen Taylor, has been with us now since 1975 and is greatly valued for her experience and wisdom. Mrs Shona Kennedy, also of the permanent staff, has been ever on hand with assistance and control, and by no means least, we have for this year had the benefit of a supernumerary teacher in the person of Mrs Sue Heaphy. It is with regret that we may now lose her after only one year.

The Committee started its year with eighteen members, all of whom have worked in a willing and enthusiastic manner to complete the day to day management and to provide for the two major fund raising ventures for the year. These ventures took the form of a bottle auction at mid year and a Trikeathon in November which together with a greatly appreciated flow of voluntary payments, have ensured another satisfactory financial year. Expenditure of these accumulated funds has not been excessive by any means and it may be incumbent upon the incoming Committee to take a close look at indoor equipment and outdoor playing facilities with a view to upgrading or replacing.

Maintenance of the kindergarten took a major boost with exterior painting at the beginning of the year and it is expected that the Education Board will complete interior redecorating and certain site improvements during 1979. These items together with minor interior and exterior improvements carried out during 1978 will leave the buildings in a relatively maintenance free condition over the next few years.

My sincere thanks go again to the teaching staff, committee members and to all those parents who contributed so willingly to working bees, mother helping, fund raising and generally keeping the kindergarten in a sound and buoyant spirit.

MICHAEL ONGLEY

Chairman.

RIVERDALE KINDERGARTEN.

On behalf of the Riverdale Kindergarten Committee I have pleasure in presenting the 1978 annual report.

STAFF: The children at our kindergarten have greatly benefited from the dedication and expertise of our teachers this year. Our thanks go to Miss Judith Dunlop, teacher, and Mrs Marion Cairncross, supernumerary, who left us after the first term when extended rolls were phased out. We wish them well in their new jobs. Ann Sell and Elaine Savage have carried on with their good work throughout the remainder of the year. Excursions this year have included the Beach, Army Camp, Kenworth trucks, Sunflower farm, Railway station, Airport and a Bakery and also a most enjoyable trip to Feilding kindergarten.

It is with much regret that we are to lose Ann at the end of the year, as she is shifting to New Plymouth. I know she will be missed by all the children and parents alike. Good luck Ann.

FUNDRAISING:

Our usual moneymakers - Manure Drive and Plant Fair plus a raffle have earned us close to \$2000 this year - a very good effort by all concerned. My thanks to you all.

EQUIPMENT:

New formica tables of various colours have brightened up the kindergarten. We have also had the able service of several fathers, who have made us a sand trolley, wood trolley, shelves in the storeroom, covered painting easels with formica, and a cupboard to keep records in. These are all greatly appreciated. Various equipment has been donated for which we are thankful and our books and puzzles have been added to. Our plans for an Adventure Playground have been approved. Work should start on this in the new year - no doubt it will keep the incoming committee busy.

PARENTS CLUB:

This year has seen an enthusiastic Parents Club, but unfortunately did not have the support of other parents at their various social events. However, luncheons held at the kindergarten in the 2nd and 3rd terms proved most successful. It was nice to see so many fathers attending these. Our sincere thanks go to the Parents Club for their services to the kindergarten and staff.

COMMITTEE:

Once again we have had a hard working committee who have contributed to the smooth running of this kindergarten. My thanks go to Vice President, Diana Sutherland, Secretary Lois Price, Treasurer Bruce Douglas - all have been willing helpers. I would also like to thank Annette Nixon who organised "On the way to reading" discussion groups held at the kindergarten in the 2nd term - these were well attended.

My thanks go to all committee members and the staff for a successful year and I wish the incoming committee and new staff member every success.

JUDY WATKINS

Chairman.

MANCHESTER KINDERGARTEN

The past year has been a great success for Manchester kindergarten.

It began with enthusiastic response to both committee involvement and the Parents Club and was carried on by a very successful year of fund raising.

We have established three very good regular money making projects - the Fashion parade, Market Day, (food Stall) and grocery raffle were all rousing successes.

Cheryl Syme and Jill Cameron continued their good work and we eventually managed to carry out all projects about the kindergarten that they requested! We wish Jill and her new husband all the best for the future.

I still have not mentioned the big event of the year when work was finally done to alleviate the drainage problems. Only next winter will measure the success of the work.

My thanks go to the committee for their sterling efforts during the year, and in this second and last year as Chairman, I wish them all the best for the New Year.

DICK MASSICKS

Chairman.

LINTON AREA ESTABLISHMENT COMMITTEE.

The Establishment Committee of the Linton Area kindergarten was formed at a public meeting on 15th March 1978. This meeting was the result of a group of interested parents proving by survey the need for a kindergarten for the Linton area. Throughout this period the survey group was guided and assisted by the executive of the Manawatu Free Kindergarten Association.

SITE: The Defence Department agreed to allocate the land necessary for the kindergarten.

BUILDING FUND: The Manawatu Free Kindergarten Association undertook to support the Linton Area Kindergarten project by guaranteeing a loan of the base capital required.

FUND RAISING: The Committee aimed at raising \$100 per month by establishing routine income earning activities. The aim was achieved and major fund raising activities are now being undertaken.

COMMITTEE MEMBERSHIP: In order to ensure that all committee members were achieved, the membership was kept at the level required to ensure the success of our projects. Due to postings out of Linton, membership of the committee has changed. Only five of the original committee are still in office. A number of places on the committee have been reserved for the Justice Department employees who will take up residence in January 1979.

MILITARY SUPPORT: All units in Linton have supported the project by donations totalling \$430. The Camp Welfare Committee has agreed to provide the money required to furnish the kindergarten.

GENERAL: Sincere thanks must be expressed for the support given by the committee and by the Manawatu Free Kindergarten Association

The personal interest and help given by Mrs Martin, Mr Elliott, Mrs Wells and Mr Rose made our task relatively simple and provided the support required to initiate this very worthwhile community project.

H. DUNCAN

Chairman.

PARKLAND KINDERGARTEN

1978 has proved to be another successful year for the Parkland kindergarten. We have been fortunate in having both the Committee, Parents Club and Staff all working together to achieve an ideal atmosphere for the stimulation of our children into the realms of learning.

STAFF:

The Committee's thanks must go to Mrs Heather Ridge and Mrs Sue Williams who have provided varied and interesting activities from painting and reading to visits to bakeries, fire-stations, farms and the like. Also for their stimulation of the committee towards greater effort as much depends on the staff for the smooth running of a kindergarten.

PARENTS CLUB:

They have been very active in 1978 providing many extra activities for both parents and children. Two examples of these would be the Beer festival and the Fireworks display, both of which were very successful.

EQUIPMENT:

This has been the main area in which the Committee worked with provision of books, puzzles, a piano and the adventure playground. The total playground has been designed and now the construction is more than half complete with many thanks to those parents who helped and especially Brian Forro. Future committees may wish to do one further section each year.

FUND RAISING:

We have had a moderately successful year with a gala day, raffle, and several small raffles. Also voluntary donations by parents have been increased in the third term and this augers well for 1979.

My thanks go to all members of the Committee and staff especially Chris Warn as a very able Secretary and Ken Jolly who managed our finances so successfully.

R.T. HENDERSON

Chairman.

ROSLYN KINDERGARTEN.

On behalf of the Roslyn kindergarten Committee I have much pleasure in presenting the annual report.

I would like to thank our Head Teacher, Mrs Robin Smith and her assistants, Mrs J Boddy and Mrs D Gray, for the time and effort they have devoted to the children.

The parents Club this year has been reasonably well supported mainly thanks to the hard work done by the Parents Club Committee. The highlight for the Club was the very successful barbecue for the Guy Fawkes Day which was very well attended. I would like to thank the Parents Club Committee for their invaluable efforts in getting parents involved with our kindergarten.

Our fund raising so far has not raised as much money as we had hoped but it was not due to lack of effort by the Committee members involved in our two main efforts, a raffle and a fashion parade. The latter was very successful socially if not as a fund raising effort.

This year we have begun to look at our equipment inside and out with the view to replacing or mending. Our main project - a tyre climbing frame - has just been approved. We are also hoping to build an enclosed porch as an extension to the kindergarten, which would be a great asset, especially in the winter time.

Finally, I would like to thank my Secretary, Mrs Jenny Buchanan, and my Treasurer, Mrs Sue Rawstron, and the rest of the Committee for their help and support during the year, and wish the incoming committee every success.

JAYNE OISEN

Chairman.

TAKARO KINDERGARTEN.

Consolidation was the name of the game for the Takaro Kindergarten Committee. This year has seen the completion of the Adventure Playground; much replacing of worn out equipment; more carpeting; the establishing of the reading area; and the installation of the listening centre. For all these the staff and committee have worked as a team with enthusiasm and dedication. Thank you.

The Committee and parents are grateful to the staff for the consistent care they have shown the children, and for the good foundation provided both educationally and socially.

JOHN C. HORNBLow

Chairman.

WEST END KINDERGARTEN.

On behalf of the committee it gives me much pleasure to present this 1978 report.

COMMITTEE:

Due to job transfer we were unfortunate to lose the services of our Chairman, Mr Bill Rawstron in September and for the short period remaining I have been happy to try following his very capable example. The Annual General meeting was well attended and we had an elected committee of 20 with several reserves. These parents have since been called upon. All meetings have been very well attended and the committee parents and staff have worked together to maintain the kindergarten as a happy, pleasant place to either visit or work in.

Although we have no official Mothers Club we have had tremendous support materially, morally and physically from all parents and we thank you. A monthly newsletter has helped. We have held at least 3 mid-day lunches, parents donated over 40 pre-selected books for the reading corner. Some parents have met at clay workshops and others have learnt sewing tips and cake decorating at informal group meetings. A fathers and grandparents morning was also held and was well attended despite wet weather.

STAFF: I thank our Head Teacher, Mrs Sue Stenton for her untiring efforts to welcome both the children and the parents into the kindergarten world. I am sure it is this friendly, helpful and co-operative attitude, echoed so well by her two assistants, Miss Jan Galway and Mrs Pat Eaddy, that has been the key to the success of parent participation in both the social and working events at West End this year. We hope to continue this happy atmosphere. I would like to thank the staff and also the visiting groups of students for making our children's pre-school time so stimulating and happy. They have gone on many visits in small groups and have been visited by numerous interesting people. Most sessions see a willing group of mothers helping out. Next year will see the establishment of a special handicapped unit with an extra part-time specialist teacher and we hope to see this integrating with the present programme to the benefit of all the children.

FUNDRAISING: I would thank parents for responding so well with both voluntary donations and fundraising this year. We held our annual Trikeathon, a cake stall, very successful fashion parade, and we hope to hold another cake stall. All these proved very successful and I would like to thank convenors, committee and parents alike. My special thanks to Mrs Jan Calcott for her talented efforts for our fashion parade.

BUILDINGS & EQUIPMENT: After many months fundraising and planning it was a pleasure to see at the beginning of the 3rd term one wing of the kindergarten completely carpeted. New mobile storage units are also in use. The walls behind the old units had to be relined. This year much of the play equipment and furniture was in need of either replacement or repainting and this has gradually been completed. The outside drainage is still causing problems and it is hoped that this will be remedied by the powers that be in 1979. I would like to thank our cleaner Mrs Hopkins for maintaining such high standards especially in the wet weather months.

GENERAL. It was noted with sadness the recent very sudden passing of our 1976 President Mr Stephen Heappey. Both he and his wife had a long association of friendship and hardwork with our past committees and we would like to extend to Joy and the children our sympathy. Finally I would like to thank my secretary Mrs Bev Todd, Treasurer Mrs Helen Andrew and the whole committee for their help. We wish the incoming committee every success for 1979.

PAULINE CUMMINS  
Chairman.